



Brownsville Independent School District COVID-19 District Procedure

**COVID 19 Testing
Completed**

**Exposed/
Negative**

Positive

Notify:

- 1) *Campus/ Dept. Administrator*
- 2) *Human Resources*
- 3) *Employee/Student: Self
Quarantine for 14 days*

Notify:

- 1) *Campus Administrator*
- 2) *Health Services Administrator*
- 3) *Cameron County Health Dept*

Campus/ Dept. Administrator

- 1) *Sends notice of presumptive exposure letter to appropriate staff/parents*
- 2) *Takes precautionary measures at campus as per CDC guidelines*
- 3) *Staff member submits clearance to immediate supervisor/Human Resources.*
- 4) *Student submits clearance to school Nurse/Health Services Dept.*

Campus/Dept. Administrator:

1. *Sends copy of positive lab results to Health Services Department.*
2. *Sends letter of confirmed exposure to staff/parents.*
3. *Administrator schedules disinfecting of campus following CDC guidelines*

Staff member/Student:

- 1) *Obtains medical clearance to return to work/school*
- 2) *Staff member submits clearance to immediate supervisor/Human Resources.*
- 3) *Student submits clearance to school Nurse/Health Services Dept.*

*Media Inquiries refer to Public Relations Department